



Audubon Regional Library  
Board of Commissioners  
Regular Meeting Minutes  
Wednesday, May 15, 2024, 5:00 PM  
Audubon Regional Library  
St. Helena Branch, 6108 LA-10, Greensburg, LA 70441

A. CALL TO ORDER

The meeting of the Audubon Regional Library Board of Commissioners was called to order at 5:15 p.m.

1. Invocation by Larry Charles Freeman
2. Roll Call. Present, Major Coleman, Larry Charles Freeman, Martin Macdiarmid, Jermy Adams, Faye Talbot, and Roderick Matthews. Quorum established and noted.
3. Motion. Approval of Agenda. Larry Charles Freeman motioned to accept the agenda. Faye Talbot and all seconded and all approved. The motion passed unanimously.

B. PUBLIC COMMENTS

There were no public comments.

C. UNFINISHED BUSINESS

1. Motion. Approval of Minutes from previous meeting, March 20, 2024. Martin Macdiarmid motioned to approve the minutes from the previous meeting. Major Coleman seconded and all approved. The motion passed unanimously.
2. Motion. Financial Reports. Martin Macdiarmid motioned to accept the Statistical, Business and Financial Report, Profit and Loss Statement and Investment Report. Major Coleman seconded and all approved. The motion passed unanimously.
3. Motion. Approval of Credit/Debit Bank Expenditures. Martin Macdiarmid motioned to approve the Credit/Debit Bank Expenditures. Larry Charles Freeman seconded and all approved. The motion passed unanimously.
4. Motion. Budget Adjustment 2024. Martin Macdiarmid motioned to accept the 2024 Budget Amendment Revision II with the date added to document. Larry Charles Freeman seconded the motion and all approved. The motion passed unanimously.

D. NEW BUSINESS

1. Motion. General Fund Check Signors Resolution. Faye Talbot motioned to approve the Resolution to Landmark Bank to remove P.H. Price from the signors list and keep the current signors; Trevor Collings, Roderick Matthews, Martin Macdiarmid and Faye Talbot. Also, to add Peggy Stafford as a signor to the General Fund Checking Account, as approved and recorded on December 13, 2023, Audubon Regional Library Board Meeting Minutes. Larry Charles Freeman seconded the motion and all approved. The motion passed unanimously.
2. Motion. 2024 Association of Rural and Small Libraries Conference Attendance. Motion by Faye Talbot and seconded by Major Coleman to authorize the director to attend the 2024 Association of Rural and Small Libraries Conference September 11-14, 2024. All approved and the motion passed unanimously.

3. Motion. Advanced Workstations in Education (AWE) Purchase Request. Faye Talbot motioned to approve the purchase three (3) AWE Childrens' Computers; one for each library for the sum of \$10,079.00, noting that the funds for the Clinton library's purchase are from a donation designated for the Clinton Childrens Room. Martin Macdiarmid seconded and all approved. The motion passed unanimously.
4. Motion. Audubon Regional Library Staff Recognition Policy. Major Coleman motioned to table the Audubon Regional Library Staff Recognition Policy. Faye Talbot seconded and all approved. Motion tabled.
5. Motion. Picnic Table Purchase Request. Faye Talbot motioned to approve quote from Prison Enterprises for two picnic tables in the amount of \$3436.40 for the Clinton Library using the donation funds from Friends of the Clinton Library. Major Coleman seconded the motion and all approved. The motion passed unanimously.
6. Motion for Pay Raise for Director passing the SBLE Examination. (Faye Talbot) Martin Macdiarmid motioned to activate the director's pay increase of \$4000.00 upon passing the SBLE Examination as stated in his contract. Martin Macdiarmid affirmed that since the test is on May 17, 2024, the pay increase will be retroactive starting May 6, 2024. Faye Talbot seconded and all approved. The motion passed unanimously.

#### E. LOCATION, DATE AND TIME OF NEXT MEETING

The location, date and time of the next meeting will be at the Clinton library, 11023 Bank Street, Clinton, La., 70722, on Wednesday, July 17, 2024, at 5:00 p.m. Major Colman motioned to accept, Martin Macdiarmid seconded and all approved. The motion passed unanimously.

#### F. ADJOURNMENT

Martin Macdiarmid motioned to adjourn the meeting, Major Coleman seconded and all approved. The motion passed unanimously. The meeting adjourned at 6:38 p.m.